ADMISSION OF INTERDISTRICT TRANSFER STUDENTS

The Western Brown Local School District resolves to permit the enrollment of students, admitted under Section 3313.98 of the Ohio Revised code, tuition free, from all Ohio districts subject to the policies, rules, regulations, conditions contained hereafter:

1. This resolution permitting interdistrict enrollment shall become effective July 1, 2019 and end June 30, 2020. Deadline for accepting open enrollment students during the 2019-2020 school year is June 30, 2019. Applications received after the deadline will be reviewed on a case by case basis.

2. Students/parents accepted into the interdistrict open enrollment program shall be accepted for one school year. Students who begin but choose not to complete the entire 2019-2020 school year in the Western Brown Local School District and who return to their resident school district during the 2019-2020 school year will not be permitted to apply for interdistrict open enrollment status for the 2020-2021 school year.

3. Native students (school residents of the Western Brown Local School District) shall have priority to all programs, buildings and grade levels over interdistrict open enrollment applicants.

4. Children of employees admitted tuition free by board policy and tuition students approved prior to June 30, 2019 shall have priority.

5. No student shall be accepted under the interdistrict open enrollment program into a class, course or program that is not housed within the Western Brown Local School District proper. The Western Brown Local School District shall not be required to create or add any education programs or units to serve interdistrict open enrollment students. Additionally, enrollment limits for special education and vocational units shall not be exceeded.

6. Any student accepted into the interdistrict open enrollment program who is a special education student shall be required to attend the school within the district where services specified in the student's IEP are currently available if current enrollment does not exceed program limits.

7. If the board of education elects to renew this policy for the 2019-2020 school year, any student/parent who was accepted into and completed the 2017-2018 school year in the Western Brown Local School District under the interdistrict open enrollment program and who are eligible (reside in an Ohio district) and reapply pursuant to a succeeding year interdistrict open enrollment program shall have priority over new interdistrict open enrollment program applicants provided they meet the other eligibility requirements of this policy.
8. No student shall be accepted in the Western Brown Local School District who has accumulated five (5) or more unexcused absences during the previous school year or during the current year if applicable.

9. Any student/parent who ceases to reside in an eligible Ohio district during the 2019-2020 school year who has been enrolled pursuant to this interdistrict open enrollment policy shall forfeit his/her right to attend Western Brown Local School District under this interdistrict open enrollment program unless the parents move into another Ohio qualifying district. If the parents fail to do so, the child shall be permitted to complete the current school year upon the payment of tuition prorated for the time remaining in the school year. Otherwise, the child shall be immediately withdrawn from school.

10. No student shall be accepted into the Western Brown Local School District under the interdistrict open enrollment program who has been suspended or expelled from school for at least ten (10) consecutive days in the current semester or the immediately preceding semester.

In addition, no student shall be accepted into the Western Brown Local School District under the interdistrict open enrollment program who has been convicted and/or ruled a delinquent child for committing any of the crimes listed below:

a. Conveying deadly weapons or dangerous ordnance;
b. Possessing deadly weapons;
c. Carrying a concealed weapon on school property or at a school function;
d. Trafficking in drugs;
e. Murder or aggravated murder;
f. Voluntary or involuntary manslaughter;
g. Assault or aggravated assault;
h. Rape, gross sexual imposition or felonious sexual penetration; and/or
I. Complicity in any of the above offenses.

11. The Western Brown Local School District shall provide transportation on a space available basis to any student accepted into the interdistrict open enrollment program as it does to any and all students within the district. Interdistrict open enrollment program students must provide their own transportation to a bus stop within the Western Brown Local School District (designated by the superintendent of schools).
12. It is the responsibility of each student/parent who is accepted into the interdistrict open enrollment program and who desires to participate in interscholastic athletic competition to take all necessary steps and present evidence of such to the superintendent of schools that they have met all standard/eligibility criteria of the Ohio High School Athletic Association.

13. In order for an open enrollment candidate to be accepted into the Western Brown Local School District under this policy, the following conditions shall be met:

   a. The Western Brown Local School District must have available space and teacher(s) for the applicant;
   b. An applicant will not be accepted if his/her acceptance shall exceed the building capacities set forth hereafter:

      Hamersville Elementary & Middle School          1,043
      Mt. Orab Elementary School                     1,064
      Mt. Orab Middle School                         968
      Western Brown High School                      1,251
APPLICATION PROCESS

The following shall be the process for obtaining and approving applications to the open enrollment program:

1. The district shall conduct parent information on the district’s website outlining the policies, rules, and regulations pertaining to the interdistrict open enrollment program including the application process. The district shall utilize advertisement and/or articles in the local media to publicize the information on the district’s website.

2. Applicants entered into the interdistrict open enrollment plan must enter at the beginning of the school year. Applications received after the opening of the 2019-2020 school year will be considered on a case by case basis. However, Western Brown Local School District and the resident school district may agree to waive the deadline if extenuating circumstances exist.

3. Parents of students wanting to enroll in the interdistrict open enrollment program must submit a completed written application and have it on file in the superintendent’s office no later than June 30, 2019. Each application will be dated and time stamped as to receipt in the superintendent’s office.

4. Once the superintendent has determined the student openings available for the 2019-2020 school year pursuant to this policy, he/she shall review the applications of all students seeking assignment to available openings(s) (e.g., grade one) and assign the applicants according to the date and time received by the superintendent until the available openings in that grade have been filled. This process will be repeated for all grade level openings where there are more applicants than there are openings available.

5. Parents of students accepted into the 2019-2020 interdistrict open enrollment program shall be notified by letter postmarked no later than August 1. All decisions granting acceptance into the program shall be final.

6. The superintendent shall have available for public review a list of all student openings for the 2019-2020 school year after applying the building and grade openings as required by this policy.

LEGAL REFS.: ORC 3313.64, 3313.65, 3317

BOARD ADOPTION February 11, 2019

Western Brown Local School District, Mt. Orab, Ohio
INTERDISTRICT OPEN ENROLLMENT APPLICATION
2019-2020 SY

STUDENT _______________________________ D.O.B. ____________________ SSN ____________________
PARENT/GUARDIAN ____________________________________________________________
ADDRESS ________________________________ CITY __________________ STATE __________ ZIP CODE ____________________________

STUDENT’S PLACE OF BIRTH ____________________ CITY __________________ STATE __________
MOTHER’S MAIDEN NAME ____________________ CITY __________________ STATE __________

TELEPHONE NUMBER: HOME (____)____________________ CELL (____)____________________

SCHOOL DISTRICT OF RESIDENCE ________________________________
WESTERN BROWN SCHOOL TO ATTEND ________________________________
GRADE LEVEL OF STUDENT IN 2019-2020 SCHOOL YEAR ________________________________
DOES YOUR CHILD HAVE AN IEP? _______ YES _______ NO
IF YES, PLEASE EXPLAIN ________________________________

IF STUDENT WILL BE IN GRADES 9-12, LIST ALL COURSES REQUESTED FOR 2019-2020 SY
1. ________________________________ 4. ________________________________ 7. ________________________________
2. ________________________________ 5. ________________________________ 8. ________________________________
3. ________________________________ 6. ________________________________ 9. ________________________________

PARENT/GUARDIAN SIGNATURE ________________________________ DATE ____________________

APPLICATIONS MUST BE RECEIVED IN THE SUPERINTENDENT’S OFFICE NOT LATER THAN JUNE 30, 2019.
APPLICATIONS WILL BE ACTED UPON NOT LATER THAN AUGUST 1, 2019.

(RECEIVED BY: ________________________________ DATE __________ TIME __________)

APPLICATION APPROVED _______________ REJECTED _______________

REASON(S) __________________________________________________________

SIGNATURE OF OFFICIAL ________________________________ DATE __________

No student shall be denied admission to the Western Brown Local School District or to a particular grade, course, instructional program or otherwise discriminated against for reasons of race, color, national origin, sex, disability, or any other basis of unlawful discrimination.