Meal Procedure for Students Who Cannot Pay for Meals

Western Brown Local Schools Child Nutrition Department is self-supporting. It receives no money from the district’s General Fund budget, tax levies or property taxes. Child Nutrition is funded only from federal reimbursements and student payments to cover all operating expenses and fees. By federal law, Child Nutrition revenues must meet or exceed expenditures. Therefore, unpaid charges would affect the ability for the Child Nutrition Department to support itself.

The Child Nutrition Department meal charge procedure goals:

- To treat all students with dignity in the serving line regarding meal accounts;
- To establish a consistent department procedure regarding meal charges and the collection of charges;
- To encourage parents to assume responsibility for meal payments and to promote student self-responsibility;
- To support positive situations with district staff, district business policies, students and parents to the maximum extent possible.

Western Brown Local Schools Child Nutrition Department allows three (3) complete lunch charges to all students. However, the charging of any and all ala carte items is prohibited.

Each student may charge up to three (3) complete lunches (totaling…for ALL reduced students – $1.20; for full-pay students – PK-8th grades – $7.50; 9th-12th grades – $8.25).

1. Elementary students will receive a notice reminder to take home.
2. Phone calls are made to the parents/guardian by the Head Cook and Food Service Director.

**This institution is an equal opportunity provider**